



## EXHIBIT WITH US

Oak Hill Gallery welcomes applications from emerging artists, established artists, and curators for solo or group exhibitions. Exhibitions may utilise single or multiple exhibition spaces within our gallery.

Exhibition openings at Oak Hill Gallery are hosted the first Sunday each month 2 – 4pm.

If you are currently not ready to commit to a solo exhibition we encourage you to contact us and discuss your options. We love building long-term relationships with artists and have many exhibition opportunities within our regular schedule of art prizes and curated group exhibitions.

Oak Hill Gallery offers numerous curated group exhibitions open to all artists. We also host annual and bi-annual art prizes being Annual Member's Exhibition, Annual Deck the Walls Affordable Art Exhibition, Annual Little Archies Portrait Prize, Annual Printmaking Award. Bi-annual Cigar Box Lid Exhibition, Peninsula Postcards, Oak Hill Sculpture Award, Photography Award, The Rosie Barber Ceramic Award, Life Drawing Exhibition.

If you are an emerging artist, established artist or curator and are interested in exhibiting at Oak Hill Gallery please download gallery fees, floor plan, upcoming art prizes and curated exhibition opportunities.



## OAK HILL GALLERY

100 MORNINGTON-TYABB RD MORNINGTON 3931

| p 03 5973 4299 | e [art@oakhillgallery.com.au](mailto:art@oakhillgallery.com.au) |  
| [www.oakhillgallery.com.au](http://www.oakhillgallery.com.au) | [www.facebook.com/OakHillGallery](https://www.facebook.com/OakHillGallery) |  
| [www.twitter.com/OakHill\\_Gallery](https://www.twitter.com/OakHill_Gallery) |

## **SOLO AND GROUP EXHIBITIONS**

### **Gallery Fees: (Members)**

Gallery 1 \$500 per month

Gallery 2 \$500 per month

Gallery 3 \$500 per month

Gallery 4 \$500 per month

Gallery Hallway \$185 per month

Complete Gallery \$2100 per month

### **Gallery Fees: (Non Members)**

Gallery 1 \$585 per month

Gallery 2 \$585 per month

Gallery 3 \$585 per month

Gallery 4 \$585 per month

Gallery Hallway \$235 per month

Complete Gallery \$2500 per month

### **Terms and inclusions in gallery hire:**

- All exhibitions current for one month
- Includes exhibition install assistant
- Includes gallery invigilators
- Includes exhibition opening event and bar service
- Includes 300 hardcopy invite printing and distribution, e-newsletter (9000+ subscribers) online listing and promotion through Facebook (5000+) and Instagram (2000+).
- Galleries can be booked in any combination or shared amongst multiple artists. See floor plan.
- All exhibitors must submit a proposal (see How To Apply)
- 25% commission on artwork sales
- While the greatest care is taken to ensure artwork safety, Oak Hill Gallery takes no responsibility for damage that may occur to artwork.

## **HOW TO APPLY**

To apply for Oak Hill Gallery to host your solo or group exhibition please email the following:

- Download “Proposal to Exhibit Form” complete and return with ideas and concept theme behind the exhibition.
- Your Curriculum Vitae (not applicable to first time artists)
- Website or online portfolio web link (not applicable to first time artists)
- Up to 5 images (JPEG, clearly label led, no larger than 500k)
- Artist statement (no more than 1000 words)
- Artwork medium

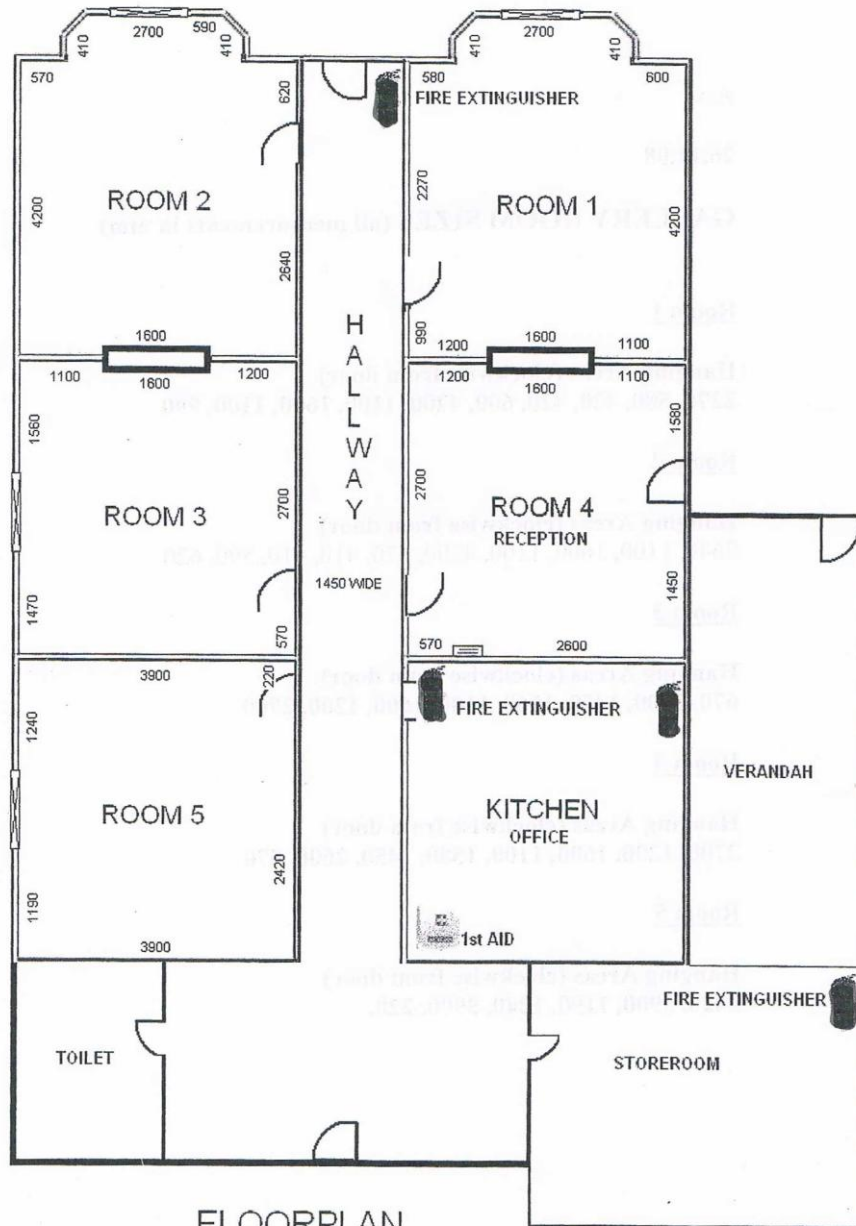
## **ON ACCEPTANCE OF YOUR PROPOSAL**

- Secure your booking with a non refundable deposit of \$200.
- Download and return to Gallery Manager “Artist Agreement or Group Agreement” and complete with final non refundable payment 6 weeks prior to your Exhibition
- Complete List of works with Title, Medium, Dimensions and Price, Artist Statement and Artist CV to the Gallery 3 weeks prior to the Exhibition.
- Delivery of work: Work is to be delivered Thursday afternoon prior to the Exhibition between the hours of 1pm – 4pm. Artists need to ensure that the work is dry and ready to be hung with an acceptable hanging system. Work that does not have correctly fitted hanging system will be omitted from exhibition.
- Collection of unsold work. Work needs to be collected by the due date as the Gallery has no secure storage area and no responsibility will be taken. Work that is not collected will become the property of the Gallery and will be disposed of by the Gallery.

Send applications: [art@oakhillgallery.com.au](mailto:art@oakhillgallery.com.au)

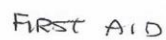
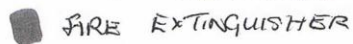


Oak Hill Gallery  
Where art takes flight



### FLOORPLAN

NOT TO SCALE



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## Exhibiting Artists Check List

Artists Name \_\_\_\_\_ Contact Number \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

Gallery number/s \_\_\_\_\_

Mark as Completed	Steps to Exhibiting	Date of Action
	Download "Proposal to Exhibit Form" complete and return with ideas and concept theme behind the exhibition.	
	Secure your booking with a non refundable deposit of \$200.	
	Download and return to Gallery Manager "Artist Agreement or Group Agreement" and complete with final non refundable payment 6 weeks prior to your Exhibition	
	Complete List of works with Title, Medium, Dimensions and Price, Artist Statement and Artist CV to the Gallery 3 weeks prior to the Exhibition.	
	Delivery of work: Work is to be delivered Thursday afternoon prior to the Exhibition between the hours of 1pm – 4pm. Artists need to ensure that the work is dry and ready to be hung with an acceptable hanging system. Work that does not have correctly fitted hanging system will be omitted from exhibition.	
	Collection of unsold work. Work needs to be collected by the due date as the Gallery has no secure storage area and no responsibility will be taken. Work that is not collected will become the property of the Gallery and will be disposed of by the Gallery.	
	Provide bank account details for sales to be deposited no later than second week of following month.	

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## PROPOSAL TO EXHIBIT

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Email \_\_\_\_\_

Exhibition Dates	Work to be exhibited	Room Preference	Exhibition Fee

Artist's Signature	Gallery Representative
Date	Date Received

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## EXHIBITING ARTISTS AGREEMENT

Thank you for choosing Oak Hill Community Gallery for your exhibition. Please carefully read the information below, sign where indicated, provide any requested information and return the form as soon as possible.

**Please note** Oak Hill is a community gallery run by volunteers there does not function like a fully staffed gallery. The Gallery Manager is available Tuesday, Wednesday and Thursday, to save time and frustration, contact needs to be organized for these days unless other arrangements have been made.

As an exhibiting artist and to save time and confusion, your questions should always be directed to the Gallery Manager.

Artist/Group Name \_\_\_\_\_

Address \_\_\_\_\_ Postcode \_\_\_\_\_

Email \_\_\_\_\_

Exhibition Dates \_\_\_\_\_ Exhibition Fee \_\_\_\_\_

Deposit \_\_\_\_\_ Balance Due \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

Final payment is required no less than 6 weeks prior to your exhibition date.

Date for delivery of work \_\_\_\_\_

Date official opening \_\_\_\_\_

Date collection of unsold work \_\_\_\_\_

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